MINUTES OF THE MEETING OF BRAILES PARISH COUNCIL

MONDAY 28th APRIL IN THE VILLAGE HALL, BRAILES

Present: Cllr Saint

 Cllr Seccombe

 Cllr Drury (Chairman)

 Cllr Righton

 Cllr Bailey

 Cllr Jervis

Cllr Lloyd

Cllr Bennett

4 Members of the Public

Apologies – Cllr Ashall – These were accepted

1. Disclosure of Interest.

Members are asked to declare personal interests in any item on the Agenda. You are reminded that the Code of Conduct, which took effect from August 28th 2012, provides that if you have a prejudicial interest in any matter under discussion you should withdraw from the room and not seek improperly to influence a decision in the matter.

 Cllr Righton disclosed an interest when discussing an item of finance

 Cllr Bennett disclosed an interest in the correspondence of Mr. Beames regarding Hinefield House

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| 1. Approve discuss and sign the Minutes of the February Meeting

The Minutes were approved and signed. There needs to be an amendment as the Spelling of Gary Bonsor’s name was mis-spelt. |  |
| 1. Welcome new Councillors

The chairman welcomed the new Councillors, Mary Lloyd and Pam Bennett to the council. The clerk gave them each a new Councillors pack including a copy of the Standing Orders, Code of Conduct, Disclosure of Pecuniary Interests form and a Declaration of Conduct of Office.  |  |
| 1. Members of the Public

Mr. Ken Taylor made the comment that there are a number of cars regularly parked on the verge opposite the entrance to Jeff’s Close, where there are a number of manholes on the verge. |  |
|  Cllr Drury went to item **9** on the agenda which is reports of other Committees Mr. Tom Bradford – Introduces himself as a parent governor at Brailes School and Chair of Recourses, and he explained the duties this entailed. Mr. Dale Packer introduced himself as Chair of Governors. Mr. Packer said that he had been asked by the clerk to attend the meeting. Cllr Drury explained that the notion of early years’ childcare has been raised as something that is perceived to be important in the Parish Plan, and that the Parish Council wanted to hear the Board of Governors views. Mr. Packer stated that the School, and The Governors of the School would be fully supportive of any outside body wishing to set up childcare on the old pre-school premises, as long as they were complying with all the relevant rules. However the school did not have the funding available to help finance such a project in any way. The clerk explained that she had spoken to Mandy Latham at SDC and had someone prepared to run such a venture, who was fully up to speed with all relevant paperwork. Cllr Seccombe agreed with the Board of Governors views. Cllr Bennett asked how many pupils were at the school – 71. Cllr Lloyd made the comment that there were 2 housing developments currently seeking planning permission, and, if successful, had pledged to support a pre-school/nursery. There is also section 106 money that could be asked for; and what sums were we talking – the clerk replied that it was about £20,000 initially, and £5,000 ongoing per month as an estimate. The clerk suggested that Cllr Lloyd, Mr. Packer, Mandy Latham, Catherine Foxall and herself meet to discuss next steps. All supported this suggestion. Cllr Seccombe re-iterated that he and Cllr Saint would also be supportive. Cllr Drury thanked Tom and Dale for coming to the meeting.  |  |
| 1. Matters Arising

Bench. Cllr Bailey reported that he had received a letter from Jeff Morris from Highways stating that he supported a bench opposite the entrance to Jeffs Close as long as it did not impair visibility, was not an obstacle to cars negotiating the road in times of flood. He queried who would be responsible for the installation, maintenance and insurance of a bench. After much deliberation it was proposed by Cllr Bailey and seconded by Cllr Jervis to go ahead with the bench. Cllr Jervis proposed a better site would be nearer Kenvale, up out of the flood zone. This was seconded by Cllr Righton but will need validation before it can go ahead. Orbit has offered to pay 1/ 2 the purchase cost. The Parish Council will pay the installation cost, and the insurance, but should the bench be destroyed for any reason they would not be prepared to foot the replacement bill.* Insurance – We have had a quote for £429.41 for the next year’s insurance premium. We have had a 3 year contract that is up for renewal. The clerk offered to get a comparison quote but the Parish Council felt this was a reasonable amount. Cllr Bailey proposed to accept the quote, Cllr Jervis seconded it.
* Review of the Parish Plan. Cllr Drury wanted to give advance warning that a review of the Parish Plan is due.
* E-mail responses. The clerk asked that all councilors pay more attention to e-mail and respond to them.
* Website update. Cllr Bailey met with Andy Whitesmith. The Parish Council can administer its page on the Village Website. They are in the process of uploading all the old material and then it will be ready to go live and then someone can be put in charge of administering it going forward.
* AGM Date. The next meeting will be the AGM and the Annual Parish Meeting. It will be tues 26th may. The clerk also noted that she will put together the next 6 months dates for circulation.
* De-fibrilators update. Cllr Drury had received an invoice from Will Docherty for £95.46 with regard the work undertaken to maintain the de-fibrilators in the village. All were in favor of paying this.
 | Cllr Bailey to go back to Jeff Morris to get validation of the new site.Clerk to accept Zurich quoteClerk to put together 6 months of Parish Council Meeting datesClerk to pay Will Docherty |
| Floodwatch ReportKen Taylor reported that Holloway Hill has improved, mainly due to a lack of rain. |  |
| County and District ReportsCllr Saint - Has received a list of outstanding maintenance that needs chasing up from the clerk. Unfortunately Jeff Morris has been on holiday for much of the time that he has had the list, so he hasn’t got very far with it. Cllr Seccombe reminded the Parish Council that the Parish Elections are now in May 2015. He also mentioned the Core Strategy. Cllr Saint expanded as he has spent a lot of time on the Core Strategy. After some difficult meetings and decisions about where to site 3000 new homes (Lighthorn Heath has been chosen), the Core Strategy will be ready to be published, so it can be once again on the road for approval. On thurs will be the publication of papers going forward for a meeting on the 12th May to assist with this. |  |
| Maintenance* Cllr Righton reported that the ivy on some of the worst affected trees on the playing fields has been cut; it will take a while for this to see.
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| Reports of other meetings/committees – NONE |  |
| Correspondence* John Beames has contacted both the clerk and the Chairman to ask when the planning for Hinefield House was going to come up. The clerk replied via e-mail that it was discussed at the last meeting.
* Apple Trees. The clerk had a response from SDC to state that Mr. Howard Taylor was indeed in the right to cut down his apple trees. Mr. Taylor and Mr. Bonsor have both had a copy of this letter.
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| Planning* 14/00877/FUL – Myrtle Gardens – Parish Council made no representative. The clerk looked at the plans along with Cllr Drury regarding the query from Margaret Pogmore but could find no evidence of the curved drive in the latest submitted plans. These plans also superceed previous ones regarding new vehicular access.
* 14/00922/FUL – retention of a temporary building. The Parish Council made no representation
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| Finance* Receipts – Headstone - - £100
* Payments - Cheque No

 101174 – Clerk’s Salary - £489.67  101175 – Training of new councilors/clerk - £80 101176 – WALC Subscription Renewal - £356.00 Cllr Righton left the room as The clerk produced a receipt from DW Clerk for £600 +£120 VAT =£720 for carrying out mole ploughing of the playing fields. This was unanimously accepted by the Councillors as part of the money budgeted for towards the Village Hall.The clerk asked the Parish Council whether they would accept a bill for £65.00 incurred for childcare costs during the recent training that she attended. Cllr Jervis proposed and Cllr Righton accepted to pay this  |  |
|  Date of next meeting – Tues 27th May at 7.00 pm | Items for next meeting:Review of Parish PlanOak PostsRectory Lane culvert opposite 1649Reviews of S/O, Procedures |