DRAFT

MINUTES OF THE MEETING OF BRAILES PARISH COUNCIL

MONDAY 28th SEPTEMBER 2015 AT 7.30pm IN THE VILLAGE HALL, BRAILES

Present: Cllr Cole (Chairman) Cllr de Maillet

Cllr Ashall Cllr Rosenthal

Cllr Greaves Cllr Witherick

Cllr Kaack

 Cllr Gray

Apologies from Cllr Saint

12 Members of the Public

Before the meeting opened the chairman announced that the meeting could be recorded but it was not being recorded by the Parish Council

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| 1. Disclosure of Interest.

Members are asked to declare personal interests in any item on the Agenda. You are reminded that the Code of Conduct, which took effect from August 28th 2012, provides that if you have a prejudicial interest in any matter under discussion you should withdraw from the room and not seek improperly to influence a decision in the matter. |  |
| 1. Approve discuss and sign the Minutes of the August 24th Meeting

The minutes were then approved by all and signed. This was proposed by Cllr de Maillet, 2nded by Cllr Kaack. All agreed by a show of hands  |  |
| 1. Reports from other Committees/Sub Committees and meetings

Neighbourhood Plan – Proposal from Cllr de Maillet for the Parish Council to adopt the Brailes and Winderton Parish June 2015 Housing Status Report. Cllr Rosenthal 2nded. All agreed by a show of hands.Cllr De Maillet gave a brief update on the Steering Group’s progress.* Cllr Cole has been to the Primary School to ask for a meeting with Mr Hilton, the new Headmaster to discuss the school with him,
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| 1. Floodwatch Report – There was a meeting on the 18th Sept where the flood team met and walked the councillors present, Cllr’s Cole, Ashall, Witherick, Rosenthal and Greaves, through the areas prone to flooding. Cllr Cole thanked the landowners for allowing them across their land.

Ken Taylor also updated the Parish Council on the progress with grants. He asked that an action plan could be put together to get grants from WCC. Cllr Ashall volunteered to meet with Ken and for Ken to continue along this path. All agreed. | Cllr Ashall and Ken Taylor |
| 1. Matters Arising since the last meeting
* Cllr Witherick proposed that a visitors book is introduced to allow those who come to listen to Parish Council meetings to sign if they wish. Cllr Ashall 2nded. Cllr Rosenthal abstained, but all other councillors agreed by a show of hands.
* Cllr Witherick proposed that there be a section to go through the action points of a previous Parish Council meeting at the next meeting. Cllr de Maillet 2nded, all agreed by a show of hands.
* Cllr Ashall asked for a meeting for the clerk’s annual appraisal. The Clerk, Cllr Ashall and Cllr Cole will meet next Tues, the 6th at 6pm in the Pavillion.
* Village Hall – Penny Whitesmith updated the Parish Council on the Village Hall accounts and budget for the next 2 years. The assumptions are that the income is kept low as it is not guaranteed and on this basis the Village Hall runs at a small loss. Given there is a healthy reserve, this is not greatly concerning. There were a few questions from the Councillors but no decisions were made. Cllr Cole mentioned that the Brailes Show was a great success this year and he mentioned Lisa and Steve Bryan and thanked them for their hard work.
* Asset List and Road signs – Cllr Witherick and Cllr de Maillet have started the Asset List and Road signs now they have the asset list and large scale map.
* War Memorial – there are grants available to help maintain War Memorials. Clerk to look into whether these can also be used to add names. Chris Righton added that as this is the centenary year there are extra grants available.
* Website – Cllr de Maillet updated the Parish Council on the website. He will liaise with the clerk to get more material on it.
* The Chairman reported that the Clerk, Graham Warmington, Duncan Bailey, Mary Lloyd, Nick Drury and himself all attended a meeting to listen to June’s recording of the Parish Council Meeting. No decisions were made, however a recording of the meeting was made by Nick Drury.
* Cllr Rosenthal suggested that the Feldon start putting in a piece about the Parish Council Meetings. Cllr Cole proposed, Cllr Rosenthal 2nded that this happen, all agreed.
* Feldon advert for 1st responders yielded no response. There is cover from the Shipston Branch but they aren’t recruiting just now.
* A volunteer is needed to look after the 2 defibrillators in the village. Cllr Ashall offered to look after the one by the George, Cllr Rosenthal the one by the Gate. They are to contact Lisa Bryan to find out more info
 | Clerk to look intoClerk and Cllr de MailletCllr RosenthalCllrs Ashall and Rosenthal to contact Lisa Bryan |
| 1. County and District Reports

Cllr Gray – reported on a District Council Cabinet Meeting that he attended. This was looking at other Neighbourhood Plans and how they are progressing. Villages were allocated a traffic light system depending on how work towards building new houses was going. As Brailes has plans underway it is allocated a green light. However in the document for Brailes the 2012 Housing Needs Survey by Phil Ward was again quoted despite the Parish Council asking SDC to remove it from records. Cllr Gray also mentioned that he is a School Governor at Shipston and Long Compton so he is keeping an eye on the situation in Brailes as it now shares the head, Mr Hilton.  |  |
| 1. Maintenance.
* Street Lights at 52 Jeff’s Close, and Fountain
* Traitors Ford Road Pot Holes
* Latch to Playing Fields gate. Chris and Cllr Cole to look at
* Footpath from Bridge up to Brailes House – over hanging trees, ask once again for Mr and Mrs Horner to deal with
 | ClerkClerkCR and Cllr ColeClerk |
| 1. Correspondence

Rachel Locke has contacted the Clerk to ask about the latch to the Playing Fields as well as a broken piece of playground equipment. Lisa Bryan was asked to look into this. |  Lisa Bryan |
| 1. Members of the Public

Chris Righton mentioned that the School Crossing is not adhered to and cars park on it – Cllr Rosenthal to look into  | Cllr Rosnethal |
| 1. Planning

**15/03180/TREE *-*** Proposed: - G1: Lawson Cypress x2: reduce by 20%.- G2: Lawson Cypress x2: reduce by 10%.- G3: Conifer x2: 25% crown reduction. - T1: Willow: reduce by 25%.- T2: Western Red Cedar: reduce by 15%. – Following a planning meeting a decision was made to make no representation**15/02673/LDE** Land Adjacent Crinkle Crankle High Street Lower Brailes Warwickshire OX15 5HW – Following a planning meeting a decision was made to make no representation**15/02934/REM** Land Adjacent To Attens Byre – Following a planning meeting a decision was made to object to the planning application**15/02172/FUL** Isalyn, Upper Brailes – Following a planning meeting a decision was made to support the application**15/03093/FUL** - St Margarets Cottage Friars Lane Lower Brailes Warwickshire OX15 5HU – Following a planning meeting a decision was made to support the application.**15/02142/FUL** – Corner Cottage, School Lane, Lower Brailes - the application has been withdrawn **15/03260/FUL** - Corner Cottage School Lane Lower Brailes Banbury OX15 5HP - Internal alterations and new kitchen extension to the rear. – The Parish Council all voted to support this application.A planning Meeting will be held on the 15th October at 6pm to discuss Planning Application Consultation 15/03243/LBC The Old Rectory. |  |
| 1. Finance

On Tues 22nd Sept there was a meeting of the finance committee. The clerk updated the councillors so as to inform them of the current financial status. One point made was to look into the possibility of 2 people having access to the account so as to put in place financial constraints. It is possible to add a second person to the account but it was agreed that it was easier for the clerk to have someone with her when doing the payments each month.Receipts – £475 – burial and plot reservationPayments – payments by BACS were approved at the last meeting and have been paid to:Amanda Wasdell - Salary £587.60Payments requiring authorization:Amanda Wasdell Salary £587.60Greyhound Leisure Repair Rocking Horse £336.00SDC Data Processing and Topline results £836.40 For NP SurveyIt was proposed that these be paid by Cllr Ashall, 2nded by Cllr Rosenthal, agreed by all.  |  |
| Date of next meeting – Monday Sept 28th at 7.30 in the Village Hall |  |
| Items for next meeting.  |  |
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