MINUTES OF THE MEETING OF BRAILES PARISH COUNCIL

MONDAY 29th JUNE AT 7.30pm IN THE VILLAGE HALL, BRAILES

Present: Cllr Cole (Chairman) Cllr de Maillet

Cllr Ashall Cllr Witherick

Cllr Greaves

Cllr Kaack

 Cllr Gray

Apologies from Cllr Saint and Cllr Rosenthal

Around 22 Members of the Public

Before the meeting opened the chairman announced that the meeting would be recorded.

The Chairman spoke on behalf of the Parish Council expressing his condolences to the family of Kate Hardwick. She was the only first responder in the village and had been for a number of years and had saved numerous lives, and helped many others in this role.

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| 1. Disclosure of Interest.

Members are asked to declare personal interests in any item on the Agenda. You are reminded that the Code of Conduct, which took effect from August 28th 2012, provides that if you have a prejudicial interest in any matter under discussion you should withdraw from the room and not seek improperly to influence a decision in the matter.The Chairman announced that he would abstain from voting on item 3 on the agenda as he had sat on previous committees with Mr. Clark and Mr. Cheney |  |
| 1. Approve discuss and sign the Minutes of the May 26th Meeting

The minutes were approved by all and signed |  |
| 1. Reports from other Committees/Sub Committees

Neighbourhood Plan – * Cllr de Maillet proposed, Cllr Greaves seconded that the ban to stop Mr. Clark and Mr. Dudbridge from sitting on the Steering Committee be lifted. All agreed by a show of hands, except Cllr Cole, who abstained.
* Cllr de Maillet proposed, Cllr Kaack seconded that the Terms of Reference are changed so that there is no upper limit (currently 7) on the numbers of the steering committee, and that any additions do not need approval by the Parish Council. All agreed by a show of hands, except Cllr Cole, who abstained.
* Cllr de Maillet proposed, Cllr Witherick seconded that Paul Clark and Richard Cheney join the Steering Committee. All agreed by a show of hands, except Cllr Cole, who abstained.
* Cllr de Maillet proposed that 2 Councillors be nominated as contacts for Locality. This should be Cllr de Maillet and Cllr Kaack. Cllr Witherick Seconded, all agreed by a show of hands.

The open day had 65 visitors, many the same as last time. The survey had an 83% return, which is v high and is currently with Stratford District Council, when it comes back there will be enough information to allow a new Housing Needs Document to be presented to the Parish Council. |  |
| 1. Floodwatch Report - Ken Taylor gave an update. It is at the end of these Minutes.
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| 1. Matters Arising since the last meeting
* New address for Elm Tree House and drop the ‘Beckett’s Close’. The clerk has had 2 letters to ask that this be re-visited. Proposed by Cllr Witherick, seconded by Cllr Kaack. All voted in favour of the address being Elm Tree House, Castle Hill Lane as Mr. Jepson requested and the same for the other houses.
* Housing Needs Survey –Cllr Kaack summarized that the Housing Needs Survey, written by Phil Ward was never presented to, discussed by, or adopted by Brailes Parish Council, therefore it should be discarded. Whilst it was used in the argument for supporting the planning application for Land off Sutton Lane, and Land off Atten’s Byre, it is now known to be factually incorrect; therefore it is not acknowledged as supporting a need for housing in the Betty’s Field application, to which the Parish Council is objecting.

Cllr Witherick proposed that a letter is sent to Dave Webb, Head of Service for Housing, Robert Weeks, Head of Planning at SDC, Sarah Brook-Taylor, the Housing Enabler at WRCC, John Crossling at WALC, and Louise Koelman, the case officer for the planning application for Betty’s Field. Cllr Greaves seconded, all voted in favour.* Finance Committee. Proposed by Cllr de Maillet, seconded by Cllr Cole. All agreed to have a finance committee made up of the chair, vice chair, Cllr Witherick and the clerk to meet quarterly to check the finances to then be presented at the next Parish Council meeting. All voted in favour.
* Assets – next meeting
* Standing Orders – the Model Standing Orders are up to date and ok.
* Speeding issues – What funds are available for anti speeding through the village – Clerk to ask Cllr Saint
* War Memorial – Chris Righton has asked that the names of his 2 uncles that died in WWI be added to the War Memorial. Proposed by Cllr Cole, seconded by Cllr Kaack, agreed by all that in principle this should go ahead. Chairman to speak to Chris Righton further.
 | Clerk to notify developer and SDCClerk to writeClerk to distribute current asset list and map these ClerkCllr Cole |
| 1. County and District Reports

Cllr Gray reported that the Core Strategy was still undergoing changes. 85% of it is now approved, but the number of houses needed is still under review. When this is finalized another consultation period will happen, along with other amendments, hopefully it will be complete by the end of the year. |  |
| 1. Maintenance.
* Light out up Sutton Lane, Cllr Cole to confirm which
* Pot holes in Winderton need attention, and verges mown
 | Cllr ColeClerk |
| 1. Correspondence

John Pearce from Orchard Close wrote to the clerk to complain about how the meeting with Paul Rymen was handled and Howard Taylor took up a lot of the time, so residents from Orchard Close could not be given the proper time to discuss grant applications. Cllr Ashall explained that Howard Taylor as a Riparian Owner had a right to be at a meeting regarding flood alleviation through the village, as the Flood Relief Ditch flows through his field, and that inspection of the brook upstream of his field was useful to see how it impacts downstream, however it was unfortunate and regrettable if any offence was caused. To that end the clerk has been asked to write to apologise to John Pearce and to Mr. Pinfold at no 11 Orchard Close.The clerk has also been asked to write to Howard Taylor to pay for the work that was done last year as maintenance to the Flood Relief Channel that should have been carried out by him. |  ClerkClerk |
| 1. Members of the Public

Clerk to supply Duncan Bailey with correspondence regarding the overhanging trees on Fant HillClerk to contact Feldon News and website re de-fibrilators as now there is no 1st aider in the village |  |
| 1. Planning

15/01784/FUL 2 Bridge Cottages – application to enlarge and re-roof a rear extension. Proposed to approve by Cllr Kaack, seconded by Cllr Witherick. All voted in favour. Comments needed by 10th July 2015 15/01142/FUL - Bio-Life International Limited Unit 1 Tommy’s Turn Lane, Upper Brailes Banbury OX15 5BB Proposed new dwelling to replace existing industrial building (amendment to previously approved scheme 13/03154/FUL)– The Planning Committee met and had no objection to the plans 15\_00745\_FUL – Rivendell House, Sutton Lane, Lower Brailes – Planning permission was refused    |  |
| 1. Finance

Receipts - None Payments – – payments by BACS were approved at the last meeting and have been paid to :Feldon Graphics – NP Survey £135.00J2B Print - NP Survey £408.00Payments need to be made by BACS for the following:Amanda Wasdell McAfee Renewal £49.99WALC Training £100WCC Street Light Maintenance Contract £389.09  (£64.85 VAT)WCC New Lighting Column £1204.34 Amanda Wasdell Salary £587.60Proposed by Cllr de Maillet, seconded by Cllr Witherick, all agreed to accept and payments to be made.Cllr Cole, Cllr De Maillet, Cllr Witherick and the clerk are to become signatories for the bank account. The Clerk will arrange the paperwork. All agreed.  |  |
| 1. Clerk’s employment Contract

Cllr de Maillet asked to discuss the clerk’s contract of employment. This was carried out in private session, members of the public were excluded in line with “Public Bodies (Admission to Meetings) Act 1960.” The clerk had previously sent out the contract of employment which all councillors found satisfactory, and explained that she is employed, just like any employee and as such has usual rights of holiday entitlement etc. It was agreed that an annual review should be carried out, and that the Chair and Vice Chair should form an Employment Committee. |  |
| Date of next meeting – Monday July 27th at 7.30 in the Village Hall |  |
| Items for next meeting. Website, Village Hall Accounts |  |

FLOODWATCH REPORT JUNE 2015

There was a site meeting on Thursday 4th June along Sutton Brook, Lower Brailes.
 Present:- Paul Rimen, Warwickshire Flood Team.
                Tony Ashall, Brailes Parish Councillor.
                Ken Taylor, Floodwatch.

   Along with Howard Taylor, owner of Betty's Field, after inspection of the Flood Relief Channel, Paul advised that no more work was necessary, no excavating, no levelling no building up.
This also applied to the bank opposite, Mr Robert Ferris, 34 Jeffs Close.
   ALL I have to do is liaise with the 5 Riparian land owners, reference maintenance on the Brook and Paul requested that's general clear up would be appreciated but, of course, not too vigorous as it is still a floodplain.
    Regarding the Channel, Paul noted there were some saplings and big, strong weeds starting to grow which will in time restrict the water flow. Both Riparian owners are aware.

  It was recommended that we just de-silt upstream from the Orchard Close bridge with a gradual curve to finish level with the end of the header wall of Hen Brook opposite or maybe a metre or so more more upstream. Paul also suggested that as it will not be that much silt etc that it could all be put onto the bank at No. 21 Orchard Close then put netting over the deposited silt to stabiles it until grass etc takes root.
I will liaise with the Riparian owner.
Anyway, no skip to hire and no co-ordinate with dredging team.

 Paul is happy with the 2 site erosion work estimates.
 Isobel Pinfold at No 11, and Mick Fidoe at No 2, are to put in the application for Grants, no drawings required. Mick said he wanted his work to be done this summer and was advised that provided the application has been submitted, IF Warwickshire CC approve the grant during this Financial Year, it will still be paid even though the work had been done. So Mick is going ahead irrespective and will liaise with Isobel to see if both jobs can be done together.
John Pearce at No 1 said that he has an estimate for cutting back the 3 trees growing out of the bank and he has the Grant Application Form. He was also given the contact at Severn Trent Water to repair the header wall of the sewerage pipe in his banking.

     A good productive meeting.

       Ken Taylor
       Floodwatch