**BRAILES PARISH COUNCIL**

**Dear Councilor,**

**I hereby summon you to the Parish Council Meeting that will be held on Monday September 29th 2014 at 7.30.p.m. in Brailes Village Hall**

**---------------------------------------------**

**AGENDA**

**1.Disclosure of Interests**

# Councilors are minded that they must act solely in public interest and should not improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.

# To Receive Any Written Request for dispensation of Discloseable Pecuniary Interests

**2. Approve and sign the Minutes of the August Meeting**

1. **Members of the Public –** Any member of the public may bring up a subject that can be discussed and then added to the next agenda for decision if needed
2. **Matters Arising since the last meeting**

* Howard Taylor has asked to make a short presentation to the Parish Council and members of the public
* Neighborhood Plan. Tony de Maillet has asked that the following points be decided upon. Identify and approve two named signatories for funding purposes. This must be signatories to the Parish Council bank account so two councillors. Approve the Terms of reference for the Neighbourhood plan committee (It will need the mission statement including that Mary proposed last meeting.)

  Resolve to delegate “NP specific” activities to the NP team including the power to spend money up to the level of agreed funding and in line with approved budget (i.e we submitted costs for banners etc.  The NP committee needs the power to spend this money on the items that we have requested funding for.  Identify and approve where possible NP committee team members.

* Standing Orders. Cllr Ashall, Cllr Drury and the clerk have been looking at the current standing orders vs the model standing orders from WALC.
* Bench – 2 tradesmen have been asked to provide a quote for installing the bench. Its exact location needs to be decided upon as the Cllr’s have had the chance to look at the location of this
* Childcare update from Cllr Lloyd
* Dog Bins - 2 dog waste bins have been ordered.
* Industrial Estate – the clerk has had no response thus far from the contact that Cllr Drury gave her, and she is still waiting for the contact from Cllr Lloyd.
* Recording device for the Village Hall
* To decide and agree if it would be more efficient to deal with small jobs under a certain threshold without going to tender. Have a list of qualified contractors who would wish to do the job and take turns.
* To consider and agree a financial software package for the clerk to adopt. RBS is a system recommended by another clerk that is specifically for Parish Councils
* To consider and agree to the purchase of a memory hard drive for the clerk’s computer to be held elsewhere.

1. **Floodwatch Report –** toreceive a brief update of any flood news from Brailes Floodwatch.

* To get a review of what work is outstanding on Sutton Brook before this winter.
* To decide if a flood team sub-committee is a good idea to try to get on with this outstanding work.
* To decide to pay for a JCB to come and dig out the relief channel where outstanding work is required

1. **County and district councilors reports –** Toreceive a brief update from County from Cllr Saint and/or Cllr Seccombe
2. **Maintenance –** reports from Cllrs and public of any maintenance needed.
3. **Reports from sub-committees**
4. **Correspondence**

* Letter from Adam Goren
* .

1. **Planning applications**

* Planning Application Consultation 14/02381/TREE Stuart Cottage – the clerk was instructed to make no representation, which she did.
* Planning Application Consultation 14/02397/FUL Village Hall – the application has been submitted, comments needed to be submitted by 10th Oct.
* Planning Application Consultation 14/02476/LBC The Old Rectory –Interchange of door and window on North Elevation. Comments due by 14th Oct.
* Decision is required as to the naming of the plots adjacent to Sunnyside Nurseries. They can be named off Castle Hill Lane, or something else such as Sunnyside Close

1. **Finance** –

Reciepts – Burial £200 Plot reservation £200

Payments –

Cheque no 101191 – Clerk’s salary £489.67

101192- Wellan – Storage Shed £318.00

101193 – Glasdon - Bench £403.65 101194 – Stratford DC – planning for storage shed £97.50

Next Meeting Mon 27th October 2014 at 7.30pm in the Village Hall

Amanda Wasdell (clerk)