**BRAILES PARISH COUNCIL**

**Dear Councillor, I hereby summon you to the Parish Council Meeting that will be held on Monday July 27th 2015 at 7.30.p.m. in Brailes Village Hall**

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**AGENDA**

**The Chairman would like to remind everyone of the new legislation regarding the right to record as of Aug 2014, and that the meeting will be recorded. If anyone else would like to record the meeting please could they speak to the chairman or clerk first,**

1. **Disclosure of Interests**

# Councillors are reminded that they must act solely in the public interest and should not improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for themselves, their family, a friend or close associate.

# To receive any written request for dispensation regarding disclosable pecuniary interests

**2. Approve and sign the Minutes of the June Meeting, to agree any apologies**

1. **Reports from sub-committees –**

Neighbourhood Plan –

1. **Floodwatch Report –** toreceive a brief update of any flood news from Brailes Floodwatch Team
2. **Matters Arising since the last meeting**

**Those needing decisions**

* **Website –** Does the Parish Council want to go back to using its own website? This would allow greater control over the content and there is now a lot of statutory information that needs to be there, but it will take more work to administer it.
* **Village Hall –** Update on the Village Hall, after Cllr Witherick attended the latest meeting. If the accounts are available to look at the accounts regarding a request for funds towards mowing of the playing fields.
* **Recordings of meetings -** A request of a copy of the recording of last month’s meeting has been made by a member of the public. Should the Parish Council make the recordings public? Things to bear in mind – anyone has the right to make their own recording and whilst they are asked to make this known to the Parish Council they are not obliged to do so. Any sensitive material would need to be removed. John Crossling from WALC suggested that maybe anyone wishing to listen to the recording may do so at a pre-arranged meeting, but cannot take away the recording as it is the Parish Council’s property?
* **Burial Ground –** The new area of the Burial Ground is in use. Colin Locke is keen that the Parish Council tightens up its rules of what type of stone is allowed so as to be in keeping with the churchyard.

**Those needing discussions and possible decisions**

* Add 2 names to the War Memorial – Any further update from last month.
* New 1St Responder – Advert to go into the Feldon News?
1. C**ounty and District Councillors’ reports –** Toreceive a brief update from Cllr Saint and/or Cllr Gray.
2. **Maintenance –** reports of any maintenance needed.
3. **Correspondence –** A letter was sent to Robert Weeks, Dave Webb, Lousie Koelman, Sarah Luckham, John Crossling and Sarah Brook-Taylor regarding the Rural Housing Needs Survey document that the Parish Council would like to be disregarded. The letter is attached.
4. **Members of the Public –** Any member of the public may bring up a subject that can be discussed and then added to the next agenda for decision if needed
5. **Planning applications**

15/02304/COUQ - The Cart Shed, Aylesmore - Prior approval notification of change of use and conversion of an agricultural building to a single dwelling Use Class C3), including associated operational development, under Part 3 Class Q (a) and (b). Comments due by 28th July 2015

15/02142/FUL -Corner Cottage School Lane Lower Brailes Warwickshire OX15 5HP - Internal alterations and new kitchen extension to rear with new detached double garage with studio accommodation over.

Comments due by 30th July

15/01784/FUL  - 2 Bridge Cottages Lower Brailes Banbury OX15 5AG - Enlarge and re-roof existing single storey extension at rear of property and remove part of cladding from outbuilding to provide car access – The Parish Council responded that they had no objections to the application

15/02159/FUL - Nook Cottage Lower Brailes Banbury OX15 5AP - Change of use of land from non consecrated ground to domestic garden associated with Nook Cottage – The Parish Council responded that they had no objections to the application.

1. **Finance** –

Receipts –

Payments – payments by BACS were approved at the last meeting and have been paid to:

Amanda Wasdell – McAfee Renewal £49.99

WALC - Training £100

WCC Street Light Maintenance Contract £389.09 (£64.85VAT)

WCC New Lighting Column £1204.34

Amanda Wasdell Salary £587.60

Payments requiring authorization:

Locke and Sons – ‘Reserved’ Plaque ` £75.00

Amanda Wasdell - Salary £587.60

Feldon Graphics - NP – Banner £30.00

J2B Print - NP – Printing £44.40

Leamington Town Council – Training £45.00

 Next Meeting Date Mon 24th August

Amanda Wasdell (clerk)

To:

Robert Weeks robert.weeks@stratford-dc.gov.uk

Dave Webb dave.webb@stratford-dc.gov.uk

Lousie Koelman louise.koelman@stratford-dc.gov.uk

Sarah Luckham  sarah.luckham@stratford-dc.gov.uk

John Crossling johnc@walc.org.uk

Sarah Brook-Taylor sarahbt@wrccrural.org.uk

Dear Sirs

**Brailes and Winderton Parish Council Action Plan Local Housing Needs by WRCC – April 2013**

Brailes & Winderton Parish Council (B&W PC) met on 29th June 2015 and Item 5 of the agenda was to discuss the Brailes and Winderton Parish Council Action Plan Local Housing Needs produced by Warwickshire Rural Community Council dated April 2013. The reasons it was up for discussion are first, the housing numbers specified for Brailes appear to be seriously overstated in that 17 people were needing housing yet this became a need for 61 houses which has caused a lot of consternation in the village. And second, B&W PC neither requested nor adopted the document.

This document has gone on to be used to provide supporting evidence for three large planning applications for Brailes; two of which now have had outline planning permission granted and one is still pending. These application references are:

13/03160/OUT
13/03166/OUT
14/03040/OUT

B&W PC has studied how this document came into being and in doing so, sought advice from John Crossling of WALC. He has now stated the document was never adopted by B&W PC the document has no standing. As far as we understand, the document came into existence at the request of a local developer and Phil Ward of WRCC produced it. The document, with B&W PC on its cover, was finalised in April 2013 and sent to the then Chairman of B&W PC, however, there appears to be no records or minutes of the document being presented to or discussed by P&W PC. The first time it was made public was nine months later in the first of planning applications noted above.

We are bringing these facts to your attention as you are the decision makers in planning matters and we wish to request SDC remove all reference to the document from their systems and the document disregarded if it is referenced in future planning applications. It should also be disregarded in the pending application 14/03040/OUT.

WRCC have already confirmed the document is not available from them.

Yours faithfully,

Amanda Wasdell